

**GENERAL LABOURERS**

Day Shift 7:00AM – 3:30PM

Night Shift 3:30PM -11:30PM

***EXCELLENT OPPORTUNITY FOR FUTURE CAREER GROWTH***

**JOB PURPOSE:**

Weston Forest Products located in Mississauga (near Pearson International Airport) is looking for **GENERAL LABOURERS** for our day and night shifts to contribute to the growth and success of Weston Forest Products.

**DUTIES & RESPONSIBILITIES:**

**Health and Safety:**

- Comply with Health and Safety rules, policies and procedures of the company and the Occupational Health and Safety Act (OHS) particularly the "Duties of Workers" as stated in Section 28.
- Operates machine in a safe manner by following safety rules and operational procedures.
- Wear personal protective equipment as required.
- Report all incidents, accidents, and/or hazards.
- Participate and/or cooperate with the Joint Health and Safety Committee to improve safety.
- Inspect product daily to ensure it is stored in a safe manner at all times.

**Employee Relations:**

- Communicate with administrative, and supervisory staff as required and in a timely manner.
- Perform compulsory overtime as necessary and in accordance with legislative requirements.
- Perform other duties as assigned by your supervisor.
- Participate in training as required.
- Comply with company rules, policies and procedures of Weston Forest Products as stated in the Weston Forest Guiding Principles Handbook.

**General Labour:**

- Ensure that correct species, dimensions, quality of product are prepared for cutting by referring to work order.
- Adjusts machine for cutting depth and feed rate according to thickness and species of product.
- Loads boards in consecutive sequence onto feed conveyor that conveys boards through machine planning operation.
- Assist with stacking and bundling of product for outbound shipments.
- Perform housekeeping activities as required.

**Quality Control:**

- Report any deficiencies in systems, facilities, machinery, equipment and/or tools immediately to your supervisor.
- Record and/or report product damage/nonconformities to your supervisor as required.
- Comply with quality control policies and procedures.
- Participate and contribute to effective production efficiency.

**KNOWLEDGE & SKILLS REQUIRED**

- High school equivalent
- 3-6 months previous experience
- Ability to operate a machine
- Ability to read and follow directions
- Good verbal and written skills
- Strong initiative and follow-up skills
- Strong team player

**How to Apply:** If interested, please submit your resume, quoting the above job title, to:

Human Resources, Weston Forest Group of Companies  
7600 Torbram Road, L4T 3L8 Fax: 905-677-1639 or email: [hr@westonforest.com](mailto:hr@westonforest.com)